



Contact Your Group Administrator

There are many reasons why you might contact your group administrator, including questions about your account, questions about expired courses, questions about the required courses, or questions about your training as a resource parent.

1. Log in to your Foster Parent College account.
2. Hover your cursor over the **Support & Help** tab.
3. Click on **Contact My Group Admin**.
4. An email window will pop up and allow you to type your message to your group administrator. The administrator's email address will automatically populate in the **Administrator** field.
5. Once you have composed your message, click **Send**.